

TOWN OF DUNE ACRES
COUNCIL MINUTES
for February 15, 2005

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, February 15, 2005 at the Town Hall.

Town Council President Benjamin Bolton called the meeting to order at 7:03 p.m. with Councilpersons John Wilhelm and Louise Roberts, Clerk-Treasurer Anne Hiestand and Town Attorney Dan Whitten in attendance. Council President Ben Bolton opened the meeting with the pledge of allegiance.

APPROVAL OF MINUTES:

Councilperson John Wilhelm moved that the minutes are approved as presented.
Councilperson Louise Roberts seconded the motion and it unanimously carried.

FINANCIAL REPORT FOR THE TOWN OF DUNE ACRES as of January 31, 2005:

City Savings CD	\$5,227.15
Bank One Checking Account	\$38,945.70
Bank One Money Market Account	\$139,197.91
First State Bank of Porter Checking Account	\$312,473.65
TOTAL	\$495,844.41

Councilperson John Wilhelm made a motion to accept the financial report as submitted, which motion was seconded by Councilperson Louise Roberts and the motion unanimously carried.

PAYMENT OF THE CLAIMS:

Councilperson Louise Roberts made the motion to accept the claims as presented.
Councilperson John Wilhelm seconded the motion and it unanimously carried.

CLAIMS APPROVED FOR THE TOWN OF DUNE ACRES for February 2005:

Andrew W. Belsha	January Payroll	\$591.84
Atha W. Belsha	January Payroll	\$1,299.71
Anne Hiestand	January Payroll	\$354.59
David W. Kristophel	January Payroll	\$767.78
Philip A. Lepley	January Payroll	\$1,115.19
Nick Markovich	January Payroll	\$1,053.65
Terry R. Trout	January Payroll	\$432.45
Garrett L. Tyrrell	January Payroll	\$683.40
State Fire Marshal	Fireworks Permit Fee	\$69.00

Bank One	Payroll Liability Check	\$1,825.36
Indiana Dept. of Revenue	Payroll Liability Check	\$298.82
Ferrellgas	Tank filled	\$103.58
Brown Tire of Portage	JIMMY Tires and service	\$135.15
Able Disposal	Monthly garbage service	\$26.52
NIPSCO	Gas & electric	\$1,067.44
Quill Office Products	Printer for Keystone Software	\$419.97
Datagraphics	Ordinance Copies	\$44.52
Datagraphics	Copies of electrical drawings	\$17.03
Anne Hiestand	Stamps	\$37.00
K-Mart	Security supplies	\$87.16
Nextel	Monthly Service	\$59.10
Verizon North	Monthly phone	\$135.11
Pinkerton Fuels & Lubricants	Monthly gasoline for vehicles	\$152.04
Bank One Credit Card	VCR & Monitor	\$627.01
Whitcomb Trucking, Inc.	Sand for roads	\$165.00
Cargill Deicing Technology	Bulk Clearlane Treated 6/2	\$1,058.40
Kurt Zickert & Assoc.	Software work on Sprinkler system	\$2,129.00
Hopkins Ace Hardware	Supplies for gatehouse & Supplies for sprinkler project	\$99.63
Boyce Forms	Checks, receipts, envelopes	\$31.88
Keystone Consulting Services	Balance due for software	\$1,875.00
Alfax Wholesale Furniture Inc.	Letter board for gatehouse	\$117.00
Jon's Tree Service	Snow plowing	\$3,262.50
TOTAL		\$20,141.83

COMMISSION REPORTS:

FIRE: Commissioner Mark Hull reported that Fire Contract for 2005 - 2008 had been signed and the first payment made. Atty. Whitten had checked with the insurance agent Anton Insurance and the Town of Porter and the Town of Dune Acres both have the same insurance carrier and indemnification would be worked out so that the Town of Porter Fire Department is covered when fighting fires in Dune Acres.

MUNICIPAL CODE: No report.

ROADS/TOWN ENGINEER: Commissioner Irv Call reported positive responses to road conditions this year. He stressed again that he would like the Town Council to research rental contracts with nearby the nearby towns of Porter and Ogden Dunes for equipment which they own and we would like to use.

Commissioner Call also reported that the gatehouse has a new VCR and monitor as a part of the security camera system. The new additions indicated that one

camera is not working and a repair service will be called out.

PARKS: Park Commissioner Kellie Klein was absent.

BEACH: Beach Commissioner Rob Carstens was absent. The Town Council extended the Town's sympathy to Rob, Patty and family at the loss of Rob's mother last Friday.

BUILDING: Building Commissioner John Sullivan was absent. Councilperson John Wilhelm reported that the Richard Hawksworth residence at 3 Cypress Lane had begun with the pouring of footings and foundation. An occupancy permit has been issued for the Lapinski residence at 2 Oak Drive.

MAINTENANCE: Maintenance Commissioner Bill Griffin was absent. He sent word that his brother had passed away and he would be gone to the east coast for a couple of weeks attending to his affairs. The Town Council also extended their sympathy to Commissioner Griffin at the loss of his brother.

POLICE: Road Commissioner Irv Call reported for Police Commissioner Cecilia Call, who was absent that new tires had been put on the JIMMY but the transmission was in bad shape. The Security Officers are just limping along until the new vehicle is delivered. Councilperson Louise Roberts reported that the new vehicle has arrived at the dealer's and is having a hitch installed. Commissioner Irv Call reported that it would cost \$1,000 to \$1,500 to repair the JIMMY transmission. He also wondered how to obtain a decal for the new vehicle.

ENVIRONMENT: Commissioner Sue Smith was in Washington with the grandchildren but Councilperson John Wilhelm reported that Noel Pavalovic had completed grant application for the Town to obtain a substantial grant (around \$45,000) to eradicate bittersweet which is threatening the endangered species Pitcher Thistle.

WATER: Council President Ben Bolton reported that the sprinkler system at the Clubhouse passed the preliminary test and Anton Insurance had been called to alert the underwriter to come out for inspection.

Indiana American Water Company has completed the Oak Drive project with a cost of \$68,328. The project still needs to be cleaned up. Environmental Commission Member, Barbara Plampin, 18 East Road, has indicated that she is very concerned about the washout gash in Clubhouse Hill. It could result in a substantial environmental disaster if not addressed. Council President Ben Bolton indicated he thought that the washout had been repaired and Indiana American had been told that it was satisfactory. She thinks stabilizing material needs to be put down. Mark Hull suggested "blown bark" which is being used by landscaping companies to prevent washouts. Lakeshore Landscaping has the equipment to install "blown bark." Commissioner Irv Call indicated that the Town has stabilization materials left from the emergency access road/east beach projects.

WEB-SITE: Webmaster Howard Silverman submitted a report concerning activity at the www.duneacres.org website. The website averaged seventy-two visits per month since July 1, 2004. The most popular pages are the Town Council minutes, announcements, and amenities. He found it interesting that the web page has been visited by people from Canada, New Zealand, Japan, Luxembourg, Netherlands, Italy, Poland, Australia, Germany, France, India, Indonesia and the U.S. military. The Town Council expressed their appreciation for Mr. Silverman's supervision of the project and the excellent quality of the Town's website.

OLD BUSINESS: BEACHCOMBER - Last month it was announced that the Beachcomber needed a new editor and Council President Ben Bolton was pleased to announce that new resident John Evans, 70 West Road, has volunteered to take over for Allison Bradshaw. The Town Council recognized Allison Bradshaw's resignation and extended their appreciation to her for her work on the Beachcomber.

CLUBHOUSE USE - Councilperson John Wilhelm presented Resolution 2005-01 Setting Clubhouse Rental Months. After reading the resolution Councilperson Wilhelm made a motion that the Town Council pass Resolution 2005-01. Councilperson Louise Roberts seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2005-01

A RESOLUTION SETTING CLUBHOUSE RENTAL MONTHS

WHEREAS, the Dune Acres Town Council "the Council" wishes to regulate the months for availability of the Dune Acres Clubhouse; and

WHEREAS, the expenses of operating the "Clubhouse" and potential hazardous road conditions make it necessary to set months for availability for renting the Clubhouse; and

WHEREAS, the rental of the Clubhouse is under the control of the Council, and

NOW, THEREFORE, BE IT RESOLVED, by the Board follows:

That the Clubhouse will be generally be available for rental by Dune Acres residents during the months of April 1st through November 30th of each year.

That the Clubhouse will generally not be available for rentals from December 1st through March 31st of each year.

That the clubhouse may only be rented during the months of December 1st through March 31st of each year by written unanimous pre-approved by the Council upon application of the resident to the Council prior to said use. The exception allowing the rental may or may not be granted solely at the discretion of the Council.

PASSED AND ADOPTED by the Dune Acres Town Council this 15th day of February, 2005.

VEHICLE STICKERS - Councilperson John Wilhelm asked Commissioner Irv Call what

information he had to report about the new vehicle stickers. He reported that he didn't have any quotes yet, but he will make a presentation at the next meeting including quotes for multiple colors. The Clerk-Treasurer advised that fewer than five hundred had been required from the last batch of one thousand. Councilperson John Wilhelm also suggested that the fee for vehicle stickers be increased. Councilperson Louise Roberts suggested that they wait until they received information about the cost of the new stickers before deciding the fee but that she felt vehicle stickers should be mandatory. The Town Attorney was asked to report on whether the stickers could be mandatory.

While discussing the Town's logo, Mr. Call indicated that he had the program and files necessary to make business cards for the Town Council like the ones he had made for the Police Commissioner and himself.

NEW BUSINESS: The Plan Commission had an organization meeting Monday night, February 14, 2005. Tom Cornwell, 54 East Road, is once again Chairman of the Plan Commission and John Norris, 25 Ridge Drive, and Tom Cornwell were designated as Plan Commission members to the BZA. There is still an opening on the BZA due to the resignation of Nancy Wilhelm.

Council President Ben Bolton made a State of the Town report, as it was going to be included in the Winter edition of the Beachcomber, as follows:

Message from Ben Bolton, President of Town Council:

Each year we like to review the accomplishments of our many dedicated volunteers during the past year and outline our goals for the next year.

2004 MAJOR ACCOMPLISHMENTS

EMERGENCY ACCESS ROAD - The road has been completed and is fully functional. Details such as a suitable gate design and landscaping need to be completed.

CLUBHOUSE FIRE PROTECTION - All the piping and control upgrades to provide the required flow and pressure to the sprinkler system have been completed and have passed the preliminary testing. Our insurance agent has been notified and will schedule the required testing to be done by the the insurance underwriter to commission the system.

MUNICIPAL CODE - The final (hopefully!) Draft of the comprehensive plan is being prepared. Municipal Code Corporation has been retained to organize and codify our ordinances.

SECURITY - Security has been enhanced by the addition of an additional monitor, a new VCR and fine tuning of the cameras.

WATER SYSTEM - Indiana American Water Company has completed the Oak Drive project. This project provides improved water quality and fire protection to twenty homes on Oak Drive, Linden Lane and Shore Drive.

2005 GOALS

CLUBHOUSE - The Clubhouse exterior has deteriorated significantly and is in need of extensive repairs. This will be a major project which will probably require several years to complete. In 2005 we need to determine the extent of the damage and develop a program to protect the building and fix the problems.

WATER SYSTEM - We will continue our program of system improvements in cooperation with Indiana American Water Company. They will provide engineering and bid specifications. We will be providing most of the funding with proceeds from the sale of our water utility. Ridge and Circle Drive projects will hopefully be completed this year.

MUNICIPAL CODE - Our goals are to complete the comprehensive plan and town ordinance organization and codification this year.

DEER CONTROL - Our goal is to continue the present successful program to maintain the proper ecological balance of flora and fauna.

In other new business, the Town Council had received a \$3,000 proposal by Great Lakes Engineering to develop a Request for Proposals (RFP) to be distributed to qualified firms for the major log repair/replacement portion of project to make repairs to the Clubhouse. Councilperson John Wilhelm reported that he will meet with a representative of the Indiana Historical Landmark Foundation on Thursday, February 17, 2005 regarding the condition of the Clubhouse and the repairs that need to be done.

Town resident Rob Smith, 21 Crest Drive, showed pictures of his son, Capt. Jeff Smith, returning for a two week leave from service with a Stryker Unit near Mosul Iraq and greeting his daughter Faith Victoria, who had been born on his birthday while he was deployed and getting reacquainted with his son Keegan. Rob conveyed the appreciation of his son's comrades for the continued shipment of packages of cheer by Town residents.

Councilperson Louise Roberts reported that for any residents using the new Able Disposal recycling pickup on Monday mornings, recyclables need to be out before 6:30 a.m. or they may be missed.

ADJOURNMENT- At 8:03 p.m. Council President Bolton entertained a motion from Councilperson John Wilhelm to adjourn the meeting. The meeting was adjourned.

Benjamin Bolton, Council President

John Wilhelm, Councilperson

Louise Roberts, Councilperson

Anne Hiestand, Clerk-Treasurer